



भारत सरकार/ GOVERNMENT OF INDIA
अंतरिक्ष विभाग/ DEPARTMENT OF SPACE
भारतीय अंतरिक्ष विज्ञान एवं प्रौद्योगिकी संस्थान/INDIAN INSTITUTE OF SPACE SCIENCE & TECHNOLOGY
क्रय एवं भंडार विभाग / PURCHASE & STORES DEPARTMENT
वलियमला पीओ. , तिरुवनंतपुरम 695 547/ VALIAMALA P.O, THIRUVANANTHAPURAM 695 547,
केरल, भारत/ KERALA, INDIA
Ph No.:0471-2568451/ Tele Fax:0471-2568406/ e-mail : pso@iist.ac.in

निविदा आमंत्रण / INVITATION TO TENDER

Date : 29.11.2016

Tender Due on: **10.01.2017 at 14.00 Hrs**
Tender opening on: **11.01.2017 at 10.30 Hrs**

Dear Sirs,

Separate Sealed tenders are invited from accredited manufacturers / suppliers / agents for the supply of the following services:

Sl. No.	Tender No.	Item Description	Qty/ Nos.	Cost of Tender (Rs.)
1.	2016003597	Rate Contract for visual publication of advertisement in all India/Zonal leading newspapers for a period of ONE year in Mono/Multicolor	One Year.	500+VAT @5% (525/-)

SPECIAL INSTRUCTIONS TO TENDERERS

1. **The bidder is required to submit quotation immediately but not later than the due date mentioned against the tender. If the tender is received after the due date and time, the same shall be summarily rejected.**
2. The cost of tender stated against each tender shall be submitted **along with Technical & Commercial bid by Demand Draft** drawn in favour of the sr. Accounts Officer, IIST and payable at State Bank of India, Valiamala Trivandrum-695 547. **In case the Demand Draft is not enclosed with the quotation, the bid shall be summarily rejected.**
3. **Payment:** Our normal payment term shall be 100% within 30 days after publication of each advertisement by RTGS.
4. IIST reserves the right to either accept/reject any tender/s without assigning any reason/s whatsoever.
5. **The publishers who have registered with DAVP should be quoted with registration number for consideration and any rebate awarded by DAVP should be specified.**

6. **Scope of Publicity:**

Sl.No	Publication	Transparency	Editions (display)	Space Preference (display)	Size
1.	The Hindu	Black & White & Colour	All India	Classified/ Special Appearance	Sq. Cm.
2.	Indian Express		Southern		
3.	New India Express		Northern		
4.	Times of India		All India		
5.	Economic Times		All India		
6.	Malayala Manorama		All India		
7.	Mathrubhumi		All India		
8.	Hindustan Times		All India		
9.	Deccan Herald		All India		
10.	Employment News		All India		
11.	Statesman		All India		
12.	Dinamalar		All India		
13.	Navabharath Times		All India		
14.	Telegraph		All India		

7. The rates applicable for all options stated above should be quoted separately per Sq.Cm to cover complete publications.
8. Service tax plus Cess on service Tax should be specified, if applicable.
9. Period required for publication and appearance in the Newspaper should be mentioned clearly.

Sd/-
(M.B Subash Chandran)
Sr. Purchase & Stores Officer
For and on behalf of Director, IIST